

**國立臺灣師範大學理學院數學系
系所離校確認單(研究生畢業離校)
Checklist of Department Leaving
Department of Mathematics, NTNU**

學號 Student ID : _____

姓名 Name : _____ (簽名 signature)

研究室 Research Room : _____

離系日期 Departure date : _____年(Y)_____月(M)_____日(D)

系所離校程序 Department Leaving Processes :

(1) 歸還下列系所公物 :

Make sure you have done the following things :

研究室及鐵櫃清潔乾淨

Clean your research room and locker

歸還研究室及鐵櫃鑰匙

Return the key(s) of research room and locker

歸還借用的設備器材

Return the equipment borrowed the Department

(2) 清空研究生信箱 Empty your mailbox at M108

(3) 上傳電子論文、口委通過簽名表

Upload your thesis and thesis approval form

(4) 繳交論文原創性比對系統報告書

Hand in “The Originality Report of the Thesis” form

承辦人 Case Officer : _____ (總務 General affairs)

_____ (所務 Administrative)